



Australian Government

Department of Education, Employment and Workplace Relations

TLIO707C Undertake emergency response action to a security threat

Release: 1

TLIO707C Undertake emergency response action to a security threat

Modification History

Not applicable.

Unit Descriptor

This unit involves the skills and knowledge required to undertake emergency action to a potential security threat, including selecting emergency actions to be applied, maintaining communications, and reporting the incident in accordance with established procedures.

Application of the Unit

Work must be carried out in compliance with the relevant sections of the regulations of the relevant state/territory authorities concerned with the secure delivery of valuables, secured products, documents and materials.

Work is performed under general or limited supervision. It involves the application of the basic security principles, routine procedures and regulatory requirements to undertake appropriate emergency response action to a security threat.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this competency is packaged will assist in identifying employability skill requirements.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

Elements and Performance Criteria

Element	Performance Criteria
1 Select emergency actions to be applied	<p>1.1 Threats or potential threats are recognised</p> <p>1.2 Where able, agency/branch/base and/or police are alerted to potential security threat with all relevant details and requests for supportive action being detailed</p> <p>1.3 Range of emergency actions are identified and analysed</p> <p>1.4 Security threat and appropriate emergency plans are matched</p> <p>1.5 Emergency actions are invoked in accordance with emergency procedures and in consideration of own safety, members of the public and the consignment</p> <p>1.6 Emergency actions are modified consistent with changes within the emergency environment</p>
2 Maintain communications	<p>2.1 Communication is maintained with agency/branch/base and relevant agencies/personnel in accordance with enterprise and emergency procedures</p> <p>2.2 Information is conveyed in a clear, concise and accurate manner</p>
3 Report incident	<p>3.1 Reporting arrangements are completed according to enterprise procedures</p> <p>3.2 Police or other emergency services are provided with reports as required</p>

Required Skills and Knowledge

REQUIRED KNOWLEDGE AND SKILLS

This describes the essential knowledge and skills and their level required for this unit.

Required knowledge:

Relevant state and territory permit and licence regulations and requirements

Relevant OH&S procedures and guidelines

Risks and hazards when transferring cash-in-transit and related precautions to control security threats

Operational procedures for identification of security threats and undertaking emergency response

Contingency planning relating to managing and controlling security threats

Requirements for approved work procedures and relevant equipment

Housekeeping standards procedures required in the workplace

Typical problems that can occur when undertaking emergency response action to a security threat and appropriate action that can be taken to prevent or solve them

Required skills:

Communicate effectively with others when undertaking emergency response action to a security threat

Read and interpret instructions, procedures, information and signs relevant to emergency response action to a security threat

Interpret and follow operational instructions and prioritise work

Complete documentation related to emergency response action to a security threat

Operate electronic communication equipment to required protocol

Work collaboratively with others when undertaking emergency response action to a security threat

Adapt appropriately to cultural differences in the workplace, including modes of behaviour and interactions with others

Promptly report and/or rectify any identified problems that may arise when undertaking emergency response action to a security threat in accordance with regulatory requirements

and workplace procedures

Implement contingency plans for unanticipated situations that may occur when undertaking emergency response action to a security threat

Apply precautions and required action to minimise, control or eliminate hazards that may exist during emergency response action to a security threat

Apply relevant agreements, codes of practice or other legislative requirements

Plan own work including predicting consequences and identifying improvements

Monitor work activities in terms of planned schedule

Modify activities depending on differing operational contingencies, risk situations and environments

Work systematically with required attention to detail without injury to self or others, or damage to goods or equipment

Identify and correctly use equipment, processes and procedures

Adapt to differences in equipment in accordance with standard operating procedures

Safely use correct manual handling techniques

Select and use required personal protective equipment conforming to industry and OH&S standards

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required knowledge and skills, the range statement and the assessment guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria of this unit and include demonstration of applying:

- the underpinning knowledge and skills
- relevant legislation and workplace procedures
- other relevant aspects of the range statement

Context of and specific resources for assessment

Performance is demonstrated consistently over a period of time and in a suitable range of contexts

Resources for assessment include:

- a range of relevant exercises, case studies and other simulated practical and knowledge assessment, and/or

- access to an appropriate range of relevant operational situations in the workplace

In both real and simulated environments, access is required to:

- relevant and appropriate materials and/or equipment, and/or

- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals

Method of assessment

Assessment of this unit must be undertaken by a registered training organisation

As a minimum, assessment of knowledge must be conducted through appropriate written/oral tests

Practical assessment must occur:

- through appropriately simulated activities at the registered training organisation, and/or

- in an appropriate range of situations in the workplace

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance.

Operations may be conducted:	in a range of work environments and weather conditions by day or night
Customers may be:	internal or external
Hazards may include:	vehicular and pedestrian traffic firearm handling persons with felonious intent uneven ground, steps, road surfaces dust and vapours hazardous or dangerous materials humidity, air temperature
Consultative processes may involve:	clients private security personnel public sector security personnel police security consultants other employees and supervisors management other professional or technical staff
Incidents may include:	actual or potential breaches of security arrangements
Emergency actions are undertaken within:	workplace policy and procedures
Communication may include:	mobile and fixed phones radio oral, aural or signed communications
Depending on the type of organisation concerned and the local terminology used, workplace procedures may include:	company procedures enterprise procedures

	organisational procedures
	established procedures
Personal protective equipment may include:	gloves
	safety headwear and footwear
	firearms
	two-way radios
Information/documents may include:	workplace procedures and policies
	job specifications
	relevant manufacturers specifications
	competency standards and training materials
	supplier and/or client instructions
	material safety data sheets
	codes of practice including the National Standards for Manual Handling and the Industry Safety Code
	award, enterprise bargaining agreement, other industrial arrangements
	standards and certification requirements
	quality assurance procedures
	emergency procedures
Applicable regulations and legislation may include:	licensing and permits for firearms and security occupations
	relevant Australian Standards and certification requirements
	relevant state/territory privacy legislation
	relevant state/territory firearms legislation
	state/territory OH&S regulations and legislation, including manual handling regulations
	licensing requirements for driving and carrying particular classes of goods
	relevant state/territory road rules and traffic acts

Unit Sector(s)

Not applicable.

Competency Field

O - Security