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Assessment Requirements for TLIP4040 Monitor warehouse operations

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- advising on recommendations about possible improvements to warehouse operations, including measures to improve security arrangements
- communicating and working effectively with others
- completing relevant documentation
- developing own competence in response to changes in activities
- interpreting and applying relevant regulations and instructions
- modifying activities dependent on workplace contingencies, situations and environments
- monitoring and anticipating operational problems, hazards and risks, including security breaches, and taking appropriate action
- monitoring work activities in terms of planned schedule
- operating relevant equipment correctly and safely, including manually-operated material handling equipment
- reading, interpreting and following relevant instructions, procedures, information and signs
- reporting and recording non-compliance issues
- reporting and/or rectifying identified problems, faults or malfunctions promptly, in accordance with regulatory requirements and workplace procedures
- using appropriate technology, including software and communications systems, to enable monitoring of goods and products in the workplace.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- computer records/documentation requirements for stock control, including forms, checklists and inventory reports applicable to the workplace
- different types of inventory systems and stock management approaches applicable to a range of warehouse styles and sizes to enable stock control
- housekeeping standards and procedures
- impact of engineered standards on warehouse operations
- organisational policies and procedures, including those relating to effective monitoring and reporting of warehouse operations
- principles of operation and functions of inventory systems
- range of different warehouse structures/types and warehouse applications/functions to store a range of products and goods
- relevant sections of national and state/territory legislation, regulatory requirements, codes of practice and/or guidelines as they relate to the level and type of warehouse operations, including inventory storage
- relevant work health and safety (WHS)/occupational health and safety (OHS) and environmental procedures and guidelines
- role and impact of information technology, including record systems, in warehouse operations
- software applications commonly used in warehouse operations
- warehouse security processes to enable identifying and reporting measures to improve security in the workplace
- workplace processes for records management and producing inventory reports.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in

industry.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851