



Australian Government

**Assessment Requirements for RGRPSH504
Develop systems and records for horse
racing business training operations**

Release: 1

Assessment Requirements for RGRPSH504 Develop systems and records for horse racing business training operations

Modification History

Release	Comments
Release 1	This version released with RGR Racing and Breeding Training Package Version 2.0.

Performance Evidence

An individual demonstrating competency in this unit must satisfy all of the elements and performance criteria of this unit. There must be evidence that the individual has, at least once, developed systems and records for a horse racing business training operation, including:

- prepared and maintained:
 - staff responsibilities for training stable operations and daily activities
 - forms and records for reporting information
 - staff rosters and horse exercise schedules
- prepared key policies and procedures for daily activities and horse handling
- communicated system and recording requirements to staff
- established processes to review and update policies and procedures.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- stable hierarchy:
 - stewards' rights to inspect premises
 - trainers' rights and responsibilities
 - types of information that can be relayed to owner or visitors to the stable
 - job responsibilities and limit of decision-making authority of staff members
 - reporting lines for staff
- format for policies, procedures and supporting documents and records
- key information to include in policies and procedures:
 - acceptance or release of horses
 - security, including visitors entering stable
 - horse first aid
 - emergency and evacuation plans

- biosecurity and disease and infection control
- quarantine and emergency disease control
- handling and storage of chemicals and medications
- horse husbandry
- horse exercise routines and training programs
- maintenance of tack and equipment
- safe horse handling practices and duty of care
- animal welfare and ethical practices
- reporting and recording requirements for:
 - racing regulations and registration
 - disease control
 - horse illness and injury
- strategies for informing staff of policies, procedures and reporting and recording requirements
- racing industry standards and expectations relevant to racing business training operations:
 - communication procedures within stable and wider racing industry
 - effective working relationships, including teamwork
 - racing industry animal welfare requirements
 - racing industry safety requirements, including safe operating procedures
 - relevant rules of racing.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
 - a racing stable operation or an environment that accurately reflects performance in a real workplace setting
- resources, equipment and materials:
 - information to develop and/or review policies, procedures and recordkeeping systems
 - technology for accessing and preparing information
- relationships:
 - staff to communicate information to.

Training and assessment strategies must show evidence of the use of guidance provided in the *Companion Volume: User Guide: Safety in Equine Training*.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce6c192a0>