



Australian Government

CUASOU411 Coordinate sound recording operations on location

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with CUA Creative Arts and Culture Training Package version 2.0.

Application

This unit describes the skills and knowledge required to coordinate recording of dialogue and sound effects on location for screen productions.

It applies to individuals who supervise sound recordings to meet the creative and technical requirements of the production. They collaborate with members of a production team and performers.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Media and entertainment production – audio/sound

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Clarify recording requirements	1.1 Discuss production documentation and requirements with relevant people to determine scope of sound recording operations 1.2 Plan sound recording operations according to production documentation 1.3 Organise script extracts for sound recordists as required 1.4 Visit all locations to identify problems that may arise during sound recording operations and plan accordingly 1.5 Prepare work plan as required, and brief relevant people accordingly 1.6 Check that selected sound equipment and accessories meet production requirements

ELEMENT	PERFORMANCE CRITERIA
2. Prepare for location recording operations	<p>2.1 Confirm with relevant people that appropriate sound equipment, accessories and consumables are available and in working order prior to shoot</p> <p>2.2 Liaise with relevant people to confirm planned recordings meet post-production requirements</p> <p>2.3 Confirm sound equipment and accessories are rigged according to safety, technical and production requirements</p>
3. Monitor sound recording operations on location	<p>3.1 Determine optimum positioning of boom and microphone for recording dialogue and sound effects during technical run throughs and rehearsals</p> <p>3.2 Supervise recording and advise sound recordists as required</p> <p>3.3 Monitor quality of recorded sound and request additional recordings as required</p> <p>3.4 Confirm sound recordings are backed up regularly to counteract equipment malfunction</p>
4. Finalise sound recording operations	<p>4.1 Confirm sound recordings, master and backup copies meet production and organisational requirements</p> <p>4.2 Confirm equipment and accessories are de-rigged and work environment is cleaned according to safety and production requirements</p> <p>4.3 Provide feedback to production team members as required</p> <p>4.4 Evaluate own performance and note areas for improvement</p>

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.2, 1.5, 2.3	<ul style="list-style-type: none"> Recognises and interprets textual information from scripts and production documentation to determine requirements
Writing	1.2, 1.5	<ul style="list-style-type: none"> Uses clear, specific and industry related terminology to complete and update workplace documentation
Oral	1.1, 1.5, 2.1, 2.2,	<ul style="list-style-type: none"> Participates in a verbal exchange of ideas/solutions

Communication	3.2, 3.3, 4.3	<ul style="list-style-type: none"> using language and features appropriate to context Uses listening skills to assess quality of recordings
Navigate the world of work	2.2, 2.3, 4.1, 4.2	<ul style="list-style-type: none"> Follows organisational protocols and procedures for safety and production purposes
Interact with others	1.1, 1.5, 2.1, 2.2, 3.2, 4.3	<ul style="list-style-type: none"> Collaborates and advises others to achieve joint production outcomes
Get the work done	1.1-1.6, 2.1, 2.2, 3.1, 3.3, 4.1	<ul style="list-style-type: none"> Plans and prioritises a range of complex tasks, including contingencies, to achieve goals efficiently Uses initiative to anticipate and address problems Makes decisions that impact on production outcomes Uses familiar digital systems and tools to access information relevant to role

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
CUASOU411 Coordinate sound recording operations on location	CUSSOU407A Coordinate location sound recording	Updated to meet Standards for Training Packages. Title changed. Minor edits to clarify intent.	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1db201d9-4006-4430-839f-382ef6b803d5>