



Australian Government

CPPCLO3111 Clean rooms, furniture and fittings

Release: 3

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Modification History

- Release 3 This version first released with CPP Property Services Training Package Release 17.0.
Editorial corrections in the Knowledge Evidence.
- Release 2 This version first released with CPP Property Services Training Package Release 16.1.
Removal of the reference in the Knowledge Evidence of AS/NZS 4849.1 Upholstery cleaning – Fabric upholstery.
- Release 1 This version first released with CPP Property Services Training Package Release 15.0.
Supersedes and is equivalent to CPPCLO3018 Clean and maintain furniture and fittings.

Application

This unit specifies the skills and knowledge required to undertake regular or periodic cleaning of rooms and associated furniture, fittings and loose items to present them according to client requirements. The unit covers assessing the cleaning task; selecting and using cleaning methods and cleaning agents required for surface type; and returning furniture and fittings, including loose items, to their original position.

It applies to rooms in a range of residential, educational, community, health care, accommodation and business settings.

This unit applies to cleaning industry personnel who work alone or in teams. They use a range of cognitive, technical and communication skills to select and apply a range of methods, tools, materials and information to complete routine cleaning activities and provide solutions to predictable and sometimes unpredictable problems.

All work must be carried out in accordance with relevant state/territory legislation and regulations, including work health and safety (WHS), and codes of practice as well as organisational procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Cleaning

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe what needs to be done to demonstrate achievement of the element.

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| 1 | Plan and prepare to clean room, furniture and fittings. | 1.1 | Identify cleaning requirements and worksite access and security procedures and, if needed, clarify issues with supervisor, team member or client. |
| | | 1.2 | Select, check for fit and serviceability, and use personal protective equipment (PPE) according to WHS and job requirements. |
| | | 1.3 | Identify site hazards, position safety signage and barriers and move furniture where necessary according to WHS and job requirements. |
| | | 1.4 | Check and document pre-existing damage to furniture and fittings according to organisational requirements. |
| | | 1.5 | Confirm material composition of surfaces and fittings and soil types to determine appropriate cleaning procedures. |
| | | 1.6 | Select the appropriate equipment and cleaning agents and confirm requirements for safe use according to manufacturer instructions. |
| | | 1.7 | Determine sequence of tasks for maximum hygiene and efficiency of cleaning. |
| 2 | Clean room, furniture and fittings. | 2.1 | Remove soil from furniture and fittings using equipment and cleaning agents selected according to job requirements and applied according to manufacturer recommendations and WHS requirements. |
| | | 2.2 | Clean items using equipment and cleaning agents selected according to manufacturer recommendations and job requirements. |
| | | 2.3 | Clean and disinfect frequently touched surfaces in accordance with job requirements and hygiene standards. |

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| 3 Place furniture, fittings and loose items and complete work activities. | 3.1 Place cleaned furniture and loose items in specified room locations according to client requirements. |
| | 3.2 Remove safety signage and barriers and dispose of soil and waste in accordance with WHS and environmental requirements. |
| | 3.3 Clean and/or dispose of PPE as required by hygiene and organisational standards. |
| | 3.4 Check cleaning equipment, fittings for functionality, faults, wear or damage and report in accordance with organisational requirements. |
| | 3.5 Record site cleaning and store cleaning equipment and materials in accordance with organisational requirements. |

Foundation Skills

As well as the foundation skills explicit in the performance criteria of this unit, candidates require:

- reading skills to interpret safety signs and symbols in work area and on cleaning agent labels
- numeracy skills to measure quantities of cleaning agents.

Unit Mapping Information

Supersedes and is equivalent to CPPCLO3018 Clean and maintain furniture and fittings.

Links

Companion volumes to this training package are available at the VETNet website - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6f3f9672-30e8-4835-b348-205dfcf13d9b>