



Australian Government

**Assessment Requirements for BSBHRM530
Coordinate rehabilitation and return to
work programs**

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- on at least two occasions process a workers compensation claim
- on at least two occasions coordinate the rehabilitation or return to work process for an individual.

In the course of the above, the candidate must:

- process sick leave claims
- coordinate rehabilitation needs and return to work program including
 - identifying breaches
 - liaising between the claimant, workers compensation authority, rehabilitation provider, doctor and workplace
 - determining the extent to which the program meets its objective in respect to timeframes, success rates, cost and impact on the organisation
- assist in conducting a risk analysis of a return to work program and mitigate identified risks including
- apply relevant legislation to return to work programs.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- key aspects of rehabilitation concepts and return to work procedures
- relevant legislation from all levels of government that affects rehabilitation and return to work programs
- role of Workers' Compensation authorities and tribunal procedures
- methods to process claims.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- workplace documentation and resources relevant to performance evidence
- relevant workplace policies and procedures
- relevant legislation, regulations and codes of practice.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>