



**Australian Government**

**Assessment Requirements for AHCBUS614  
Develop a monitoring, evaluation and  
reporting program**

**Release: 1**

# Assessment Requirements for AHCBUS614 Develop a monitoring, evaluation and reporting program

## Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture, Conservation and Land Management Training Package Version 4.0.

## Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit. There must be evidence that the individual has developed a monitoring, evaluation and reporting program for at least one enterprise, including:

- clarified the context and terms of reference
- identified key stages and outcomes
- assessed and defined data collection requirements
- collected and managed data
- designed and costed an evaluation strategy
- presented strategy, along with costings, to management.

## Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- program design considerations (cost, equality, technically valid, ethics)
- approaches to monitoring and evaluating business processes
- secure data storage
- data analysis processes
- quantitative and qualitative data collection methods for monitoring and evaluation
- data management.

## Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
  - skills must be demonstrated in a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:

- access to an enterprise conducting activities to be monitored, evaluated and reported.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## **Links**

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>